



CUSTOMER ONBOARDING

STANDARD OPERATIONS PROTOCOL | GUIDELINES

IMPERIAL MINERAL TRADING LTD

GROUNDED IN VALUE DRIVEN BY TRUST

5 NEW ROAD, NEW ROAD OFFICE PARK, MIDRAND, 1685, GAUTENG, SOUTH AFRICA



STANDARD OPERATIONS PROTOCOL (SOP)

for Customer Onboarding in Minerals Supply

These guidelines serve as a structured introduction to our trading processes for new international customers. Aiming to establish a smooth, legally compliant and trusting business relationship in the sensitive area of commodities supply.

CHECKLIST FOR ONBOARDING

Docs	SOP	NCNDA	Proof of Funds	LOI	Agreement for Delivery (SPA)
Details					
Full company details IMT	✓	✓	✓	✓	✓
Full company details costumer	✗	✓	✓	✓	✓
Sanctions check	✗	✓	✓	✓	✓
KYC	✗	✗	✓	✓	✓
Commodity description	✗	✗	✗	✓	✓
Pricing formula details	✗	✗	✗	✓	✓
Delivery terms	✗	✗	✗	✗	✓
Delivery schedule	✗	✗	✗	✗	✓
Payment terms	✗	✗	✗	✗	✓
Banking details	✗	✗	✗	✗	✓

Midrand, May 25th, 2025